

How to Complete the PUWER Checklist for an Asset

Overview

Once you have set up a project and built your asset register, you can complete a PUWER checklist for each asset in the Knox Thomas PUWER App. This guide shows you how to start and work through the checklist, including how to enable any additional question sets where relevant.

Before You Start

- Ensure your project is set up in the app.
- Ensure the asset register is created and includes the asset you need to assess.

Step-by-Step Instructions

1. Open the **Assets** tab along the bottom of the app.
2. Find the asset you are assessing and **tap the asset** to open it.
3. In the asset screen, open the **menu in the bottom right-hand corner**.
4. Select **Start PUWER**.
5. On the first screen, choose whether to add any **additional PUWER question sets**.
 - Most machines only require the **base** PUWER checklist questions.
 - Use the question set menu to **toggle additional sets on or off**.
 - Currently, the app includes an additional question set for **hot forging presses**. Enable this only if you are assessing a hot forging press.
 - Example: If assessing a **pillar drill**, leave the hot forging press set **unchecked**.
6. Return to the page and tap **Save** to confirm your selection.
7. Work through each section of the PUWER checklist. For each question, select one of the following:

- **Yes**
- **No**
- **Not applicable**

8. Tap **Save** to move to the next section. Continue until you reach the end of the checklist.

Key Features and Notes

- The checklist is designed as a simple **Yes / No / Not applicable** assessment flow.
- You can add a **risk evaluation** directly from the checklist page (covered in a separate guide/video).